

# MEI Services, Inc., Ph: (770) 473 -7311, Fax: (770) 473 -7312

Requested by: \_\_\_\_\_ Ph: \_\_\_\_\_

Company: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

e-mail: \_\_\_\_\_

one week     three days:     one day:

## APPLICATION FORM

Name: \_\_\_\_\_, Male/Female  
Last    M.I                          First

High school Graduation year: \_\_\_\_\_; Date of Birth: \_\_\_\_\_.

Nationality: \_\_\_\_\_.

|              | University/College and <u>Country</u> | Year/month<br>From - To |
|--------------|---------------------------------------|-------------------------|
| High School  | .....                                 | .....                   |
| Bachelor     | .....                                 | .....                   |
| Master       | .....                                 | .....                   |
| Ph.D         | .....                                 | .....                   |
| Diploma      | .....                                 | .....                   |
|              | .....                                 | .....                   |
| Certificates | .....                                 | .....                   |
|              | .....                                 | .....                   |

Please mail copies of degree, diploma, certificates, transcripts with a check for \$ 75.00 for Education Evaluation or \$ 250.00 for Experience Evaluation. For other specific fees call. (For one day service: add \$100.00, three day service: add \$50.00; Express Mail/FedEx add \$ 35.00 (US) and \$50 (Canada)).  
\*\*Pre-payment required.

Send only copies of degrees, diplomas, certificates, etc. If experience evaluation is needed send a resume and supporting experience letters also. Resume should contain: (1) name of all companies worked, and countries; (2) starting date/year and resigned date/year in each company; (3) for each company list experience gained in specific fields, and a brief summary of applications developed, job description, etc. (4) experience letters.